



29.5.20

Dear Parent/Carer,

We hope that you and your family are well, and enjoying the wonderful sunshine which is certainly helping us through these uncertain times.

We now have our final numbers for those starting next week and have been devising a plan to allocate staff members to each group. Whilst we recognise things may change if attendance numbers increase later on this month, we want to let you know the position for next week. The number of pupils returning and the allocated staff members for each year is as follows:

**Maple class (Reception): 12 pupils.** There will be two groups of 6 children split between Miss Long & Mrs Good field or Mrs Dale. They will use the entrance outside sycamore room at 8:50 am and will be based in either their normal class or the Year 1 classroom. We are really pleased to say that Mrs Hall (Webster) will also be with us for some of the time as she has a phased return to work. She will join Mrs Dale's group.

**Elm class (Year 1): 9 pupils.** They will be with Miss Reader & Mrs Foy in Sycamore classroom and will enter school via the usual gate at 8:50 am and go through their normal entrance door.

**Key (critical) workers Group: 18 pupils maximum** (staggered days so this number will vary daily). They will be with Mr Pickavance & Mrs Merry. They will enter the school via the usual gate at **8:40 am** and go to the Y5 Willow class exterior door which is just off the playground area.

**Rowan class (Year 6): 18 pupils** There will be two groups of 9 children split between either Miss Cheeseman or Mrs Lowndes & Mrs Mac. They will use the Year 6 entrance (which is beside the staff car park) at 8:50 am and will be based in either their normal classroom or Oak Y4 classroom.

Thank you for helping us to ascertain the pupil numbers so we can be as prepared as possible. There will be red heart marks on the ground or signs on fences to help with the social meter distancing for parents and children as we get used to this new normal. Please reassure your children as they prepare to return- we are all looking forward to seeing them all.

I would like to remind you of the following as they prepare to return:

- Children will **not** be expected to wear school uniform due to the importance of daily washing of clothes being worn to school.
- Parents are encouraged not to come through the entrance gates but we will obviously let you through if your child is visibly upset at you leaving and we are prepared for this possibility.
- All children will be given hand sanitiser as they enter school before going into their classrooms where they will be asked one by one to wash their hands thoroughly. However, if you can give your child their own small hand sanitizer to keep on their own desk, that would be really helpful.
- As the weather is so hot, please can the children apply a high factor sun cream before they come to school and wear a hat. If you feel it is necessary, you can put sun lotion in their bag to reapply later themselves.
- Please can each child bring their own pencil case with pencil, rubber and some colouring pencils/ crayons/ felt tips inside and their own book to read in school – this will be left in school on their own desks for their use each day.
- We would ask that children bring the minimum amount possible to school i.e. lunch box, snack, drink and returned reading books every Monday. **(No toys, games, balls etc. please)**

We are very grateful to you for your support and understanding as we try to manage this situation in the best interests of our children, families, staff and the national COVID-19 recovery plan.

Yours sincerely,

*Mrs Christopher*