



12<sup>th</sup> March 2020

Dear Parent & Carers

### **Coronavirus (COVID-19)**

I am writing to inform you of the steps that we are taking as a school to keep your child safe from the Coronavirus. We are determined to keep the school free of COVID-19, and thus would request your support in working with us to ensure that we follow current Government guidelines. There has been talk of schools closing which may happen at some stage if advised from Public Health England. In the meantime, it's business as usual here further notice. Most importantly, we want to support our children from feeling anxious about the effects of this virus so it is important for us all to reassure them as much as possible.

#### **What the school is doing:**

- Ensuring the children are informed of the need to wash their hands frequently and thoroughly (20 seconds minimum) with warm soapy water or hand-sanitiser gel (handwashing song is on the website).
- Ensuring the children understand the importance of covering their mouth when they cough or sneeze (with tissues being disposed of immediately afterwards), and sanitising their hands afterwards.
- Reminding children to avoid touching their eyes nose and mouth.
- Ensuring door knobs and hand-rails are disinfected by our site management team.
- Providing children's access to hand sanitiser gels in the classroom.
- Ensuring toilets are well stocked up with soap and toilet paper.
- Taking advice on a regular basis from Public Health England.
- Planning steps for home learning should schools close down.

#### **What we ask parents/carers to do:**

- Talk to your son/daughter about the importance of hand washing.
- Provide your son/daughter with enough tissues to get through the day, if needed.
- Contact 111 if you or any of your family develop symptoms of a virus (cough, high temperature, shortness of breath).
- Inform us immediately if anyone in your family is being tested for COVID-19.
- Inform us if anyone in your family has recently returned from a Coronavirus hotspot (e.g. northern regions of Italy like Lombardo or Veneto).
- Respect our no hand-shaking policy at Parents' Evenings and other meetings in school.

Please be assured that we will continue to monitor this situation and update you if there are any further developments. Government information can be found on our website.

Thank you for your continued support.

Yours sincerely

Mrs Christopher